

NORTH CAROLINA SOCIETY OF PERIODONTISTS
Constitution

Article I: NAME

The name of this organization shall be the North Carolina Society of Periodontists.

Article II: OBJECT

The object of this Society shall be, in the interest of the public, to promote the advanced study of Periodontics, encourage periodontal research, study the particular problems of the Periodontist who limits his practice and disseminate knowledge of Periodontics to the practitioner of general dentistry.

Article III: ORGANIZATION

Section 1. Status:

This Society is a nonprofit organization under the laws of the State of North Carolina.

Section 2. Dissolution:

If this Society is dissolved at any time, no part of its funds or property shall be distributed among its Members. After payment of all indebtedness, remaining funds or properties shall be used for the advancement of Periodontology in a manner to be determined by the then governing body of the Society.

Article IV: MEMBERSHIP

The Membership of this Society shall be as specified in Chapter I of the By-Laws.

Article V: DUES AND FEES

The dues and fees of this Society shall be as specified in Chapter V of the By-Laws.

Article VI: GOVERNMENT

Section 1. Legislative Body:

The legislative and governing body of this Society shall be the Membership as provided in Chapter I of the By-Laws.

Section 2. Administrative Body:

The administrative body of this Society shall be the Executive Council as provided in Chapter III of the By-Laws.

Article VII: OFFICERS

The elective officers of this Society shall be a President, a President-elect, a Secretary, and a Treasurer. All of these officers shall be elected under the provisions of Chapter IV of the By-Laws.

Article VIII: MEETINGS

There shall be an annual meeting of the Society consistent with Chapter VI, Section 1 of the By-Laws. Other meetings may be held at the call of the Executive Council or upon written request of twenty (20) or more Active Members.

Article IX: AMENDMENTS

This Constitution may be amended by a three-fourths vote of the Active Members present (quorum necessary) at any meeting provided the proposed amendment had been presented in writing at the previous meeting or if copies of the proposed amendment had been sent to all Members at least thirty (30) days prior to the meeting. Any amendment may be adopted at any meeting by a unanimous vote of the Active Members present (quorum necessary).

NORTH CAROLINA SOCIETY OF PERIODONTISTS
By-Laws

Chapter I: Membership

Section 1. Classification:

The Members of this Society shall be classified as follows:

- a) Active Members
- b) Retired Members
- c) Affiliate Members
- d) Associate Members
- e) Life Member

Section 2. Qualifications:

- a) **Active Members:** A Periodontist who practices in North Carolina in a practice limited to periodontics, including dual specialty graduates in an accredited program with one of the specialties being periodontics, teaches and/or does research in periodontics full-time in North Carolina, may be classified as an Active member on nomination and election subsequent to Chapter 1.
- b) **Retired Members:** An Active or Associate Member in good standing of this Society who has retired from practice because of ill health or age may be classified as a Retired Member by petitioning the Executive Council for transfer to this category.
- c) **Affiliate Members:** A dentist residing in North Carolina and enrolled on a full-time basis in a training program in Periodontology approved by the Council on Dental Education of the American Dental Association may be classified as an Affiliate Member on nomination and election subsequent to Chapter 1.
- d) **Associate Members:** Either a Periodontist who qualifies academically for Active Membership but does not meet the requirements for Active or Retired status or an individual who does not qualify academically for Active Membership but is involved in and oriented to the support of Periodontics and the goals of this Society through periodontal research.
- e) **Life Members:** A Periodontist residing in North Carolina who has been an active dues-paying Member of the Academy of Periodontology for at least 25 years and has attained age 65 may be classified as a Life Member by petitioning the Executive Council for transfer to this category.

Section 3. Election to Membership:

Prospective members must submit an application to the Executive Council on forms supplied to them by the Secretary. Application for Membership may be made prior to attendance, at the time of attendance, or after the prospective Member attends a business meeting. The Executive Council will serve as the Membership Committee and will review and act on the application at the time

of attendance, or after the applicant has attended one business meeting. If the Membership Committee finds the applicant to be qualified subsequent to Chapter I, section 2 of the By-Laws, they will submit the name of the applicant to the general Membership for approval at the next business session of the Society. Acceptance into Active, Affiliate or Associate Membership requires a three-fourths affirmative vote of all Active Members present (quorum necessary).

Section 4. In Good Standing:

- a) Members shall be expected to maintain their qualifications as outlined in Chapter I, Section 2, and Chapter V, Section 1 of these By-Laws and to attend all meetings of the Society. Membership will be suspended if a member fails to attend at least one business meeting in any three-year period. In the event of extenuating circumstances, a Member may petition the Executive Council by letter through the Secretary to request waiver of attendance requirements.
- b) Members who have not attended a business meeting in a thirty-three (33) month period will be notified by the Secretary by registered mail that they must attend the next business meeting of the Society, or be excused by petitioning the Executive Council through the Secretary for waiver of attendance requirements at least 30 days prior to the next meeting. (Failure to either attend or be granted a waiver of attendance requirements by the Executive Council) Failure to maintain good standing as outlined in this section will result automatically in suspension of Membership. Membership status of all Members will be continually reviewed by the Secretary and Treasurer. If any changes are deemed necessary they will be submitted to and reviewed by the Executive Council and, if approved by majority vote of the Executive Council, the Secretary will notify the member of the change. The Secretary will report all activity under this section to the Membership at the next business meeting.

Section 5: Privileges of Membership:

- a) Active Members: Shall have all the privileges of the Society including the rights to vote, to make nominations and to hold office.
- b) Retired Members: Shall have all the privileges of the Society except the rights to vote, to make nominations and to hold office.
- c) Affiliate Members: Shall have all of the privileges of the Society except the rights to vote, to make nominations and to hold office.

- d) Associate Members: Shall have all of the privileges of the Society except the rights to vote, to make nominations and to hold office.
- e) Life Members: Shall have all of the privileges of the Society except the rights to vote, to make nominations and to hold office.

Section 6. Resignation of Membership:

Membership may be voluntarily terminated by written request to the Executive Council through the Secretary.

Chapter II: Governing Body

Section 1. Composition:

The governing body of this Society shall be the Active Members.

Section 2. Powers:

The Active Membership shall have the following specific powers, but not be restricted to these powers alone:

- a) It shall be the legislative body of the Society.
- b) It shall have the power to enact, amend or repeal the Constitution and By-Laws of this Society.
- c) It shall have the power to elect all Members of the Society.
- d) It shall have the power to elect the elective officers.
- e) It shall have the power to elect the Members of the Executive Council.
- f) It shall have the power to approve any change in dues and/or assessments recommended by the Executive Council.
- g) It shall have the power to remove any officer for due cause by a three-fourths majority affirmative vote of the Active Members present (quorum necessary).

Chapter III: Executive Council

Section 1. Name and Composition:

The administrative body of this Society shall be the Executive Council which shall be composed of the President, President-elect, Secretary, Treasurer, and Immediate-Past President.

Section 2. Term of Office:

The officers of this Society serving on the Executive Council shall serve in such capacity as long as they hold their respective offices in the Society.

Section 3. Officers of the Executive Council:

The Society President shall serve as chairman of the Executive Council and the Secretary of the Society shall serve as Secretary of the Executive Council.

Section 4. Powers and Duties:

The Executive Council shall have all administrative duties and powers except those specifically reserved to the Membership by these By-Laws.

Section 5. Sessions:

The Executive Council shall convene at the meetings of the Society at a time and place designated by the President, or on an ad interim basis at a time and place designated by the President.

Section 6. Quorum:

Four members shall constitute a quorum for the transaction of business.

Section 7. Rules of Order:

The rules contained in *Robert's Rules of Order, Revised* shall govern the deliberations of the Executive Council in all cases when they do not conflict with standing rules or with the Constitution and By-Laws.

Section 8. Duties:

The Executive Council will receive reports of officers and committees and carry on any and all business of the Society which may be brought before it. The Executive Council shall recommend and place in nomination a slate of Members as nominees for the officers and Members of the Executive Council to be elected at the Annual Meeting.

Section 9. Committees:

The standing committees of the Executive Council shall be:

- a) Program Committee
- b) Legislative Committee
- c) Public and Professional Relations Committee
- d) Audit Committee
- e) Constitution and By-Laws Committee
- f) Peer Review Committee

All standing committees and committee chairmen shall be appointed by the President subject to the approval of the Executive Council. The Audit Committee is an exception to this since it is composed of the three (3) most recent past Presidents of the Society with the Immediate-Past President as chairman. All committees will consist of a total of at least three (3) members including the chairman except for the Peer Review Committee which will consist of a chairman and five

additional members, each one a member who practices in a different district of the North Carolina Dental Society.

Section 10. Special Committees:

Special Committees may be appointed by the President subject to the approval of the Executive Council. Special Committees shall lapse at the close of the **fiscal year** unless reconstituted by a vote of the Executive Council.

Section 11. Duties of Committees:

- a) Program Committee: Shall secure clinicians and arrange a suitable program for the meetings. The Program Committee shall have charge of local arrangements for the meetings.
- b) Legislative Committee: Shall be responsible for keeping the Executive Committee and membership informed of any anticipated, proposed or enacted legislation affecting their practices and recommending to the Executive Committee any needed actions by the Executive Committee or the membership.
- c) Public and Professional Relations Committee: Shall work to promote the message of periodontics and provide resources to the public, to new practitioners of periodontics in North Carolina and to the general practitioner while keeping the membership informed of any changes relative to their practices disseminated from the national level, especially in the area of insurance.
- d) Audit Committee: Shall be charged with the job of reviewing the financial records of the Society.
- e) Constitution and By-Laws Committee: Shall formulate and submit wording for all proposed amendments to the Executive council and recommend changes in wording in order to resolve conflicts or clarify ambiguities.
- f) Peer Review Committee: Shall mediate any problems involving appropriateness of care and/or quality of care arising between patients and members of the Society submitted by a patient voluntarily in writing for the purpose of mediation.

Chapter IV: Elective Officers

Section 1. Name and Number:

The elective officers of this Society shall be a President, a President-Elect, a Secretary, and a Treasurer.

Section 2. Term of Office:

All officers shall hold office from the Annual Meeting at which they are elected until the Annual Meeting when their successors are duly elected and installed. However the President-Elect will automatically succeed to the office of President. No Officer, except for Treasurer, shall serve for more than one year without

being reelected. The Treasurer will serve for three (3) years without being reelected.

Section 3. Nomination and Election:

Elective officers shall be nominated by the Executive Council or from the floor by any active member. Voting and election will be done in the regular order of the business meeting.

Section 4. Vacancies:

In the event any office becomes vacant, the Executive Council shall appoint a successor pro tem to serve until the next Annual Meeting when a successor shall be elected.

Section 5. Duties:

- a) President: The President shall preside at all meetings of the Society, appoint all standing committees and special committees subject to the approval of the Executive Council. He shall have general supervision of the work of all committees and shall have the power to remove and replace any committee Member at any time for just cause. He shall perform such duties as appertain to his office by custom. He may call meetings of the Executive Council at meetings of the Society and on an ad interim basis as needed.
- b) President-Elect: The President-Elect shall preside, in the absence of the President, at all meetings of the Society. He shall perform such other duties as are assigned by these By-Laws, the Executive Council or the Active Membership.
- c) Secretary: The Secretary shall keep an accurate record of all meetings of the Society and the Executive Council, record and preserve the minutes of such meetings, and perform such other duties as pertain to his office by custom. He shall maintain a list of all Members and their classifications. He shall supervise the registration of Members and guests at the meetings of the Society. He shall report to the Membership any activity under Chapter I, Section 4 or Chapter IV, Section 2 of these By-Laws. He shall perform such other duties as are assigned by these By-Laws, the Executive Council or the Membership.
- d) Treasurer: The Treasurer shall serve as custodian of all monies and financial assets of the Society and he shall hold, invest or disburse same subject to the direction of the Executive Council. He shall perform such other duties as are assigned by these By-Laws, the Executive Council or Membership.

Chapter V: Dues, Fees and Fiscal Matters**Section 1. Dues and Fees:**

- a) Dues shall be due on January 1st of each year and will be considered late as of January 31st. Membership will be considered delinquent on March 31st. Membership shall be subject to suspension if dues are not paid by the 31st day of March. There shall be a delinquency fee of \$100 added to the annual dues if the Member shall become delinquent and wish to remain in good terms with Society.
- b) Active Members: The annual dues shall be determined by the Executive Council and approved by affirmative vote of three-fourths of the Active Members present and voting.
- c) Guests: Guests at the meetings shall pay a registration fee to be determined by the Executive Council and approved by affirmative vote of three-fourths of the active Members present and voting. Should an eligible guest subsequently indicate his desire to make application as a prospective Member, favorable action under these By-Laws, Chapter I, Section 3 will permit that the guest fees paid during the fiscal year of acceptance into Membership may be applied to the dues for that calendar year.
- d) Retired Members: There shall be no dues.
- e) Affiliate Members: There shall be no dues.
- f) Associate Members: The dues for Associate Members shall be the same as for Active Members.
- g) Life Members: There shall be no dues.

Section 2. Fiscal Year:

The fiscal year of the Society shall be from January 1 to December 31.

Section 3. Expenses incurred doing Society business, outside of scheduled meetings of the entire Society:

Any expenses incurred by a Member while performing Society business outside of scheduled meetings of the entire Society will be reimbursed by the Society subject to the availability of funds and any limitations set by the Executive Council. An itemized statement of expense along with a description of the Society business must be submitted to the Treasurer by the individual requesting reimbursement. The Treasurer has the authority to approve up to fifty dollars in expenses per Member per occasion. Any itemized statement exceeding this must be approved by the Executive Council. On any itemized statement, regardless of amount, the Treasurer has the right to delay reimbursement until the approval of the Executive Council can be obtained. All personal expense statements from the Member holding the office of Treasurer must be approved by the Executive Council.

Section 4. Assessments:

Assessments must be submitted to all voting Members of the Society by mail. Appropriate ballots, including detailed information relative to the assessment, shall be mailed to all voting members by the Secretary. Returned ballots must be received by the Secretary within 30 days from the mailing date on which ballots were distributed in order to be counted. An affirmative vote of no less than three-fourths of the total ballot mailed out by the Secretary shall be required for adoption of the assessment.

Chapter VI: Meetings**Section 1. Time and Place:**

There shall be an Annual Winter Meeting of the Society which will be the first meeting of the fiscal year. A Summer Meeting may, likewise, be held. The time and place of these meetings shall be designated by the Executive Council. A special meeting may be called upon the written request of twenty active members.

Section 2. Guests:

Guests at any meeting must either meet the Membership requirements for Members, be a spouse of a Member, or be approved by the Executive Council for attendance at the scientific sessions. Permission for attendance of an individual or group should be obtained by petitioning the Executive Council through the Secretary prior to the meeting at which attendance is desired. Guests are not allowed to attend business meetings unless approved by the Executive Council. Qualifications of Members and permission for attendance for Guests attending meetings will be monitored by the Secretary.

Section 3. Quorum:

Twenty (20) Active Members of the Society shall constitute a quorum for transaction of business.

Section 4. Rules of Order:

The rules contained in *Robert's Rules of Order, Revised* shall govern the deliberation of the Society in all cases where they do not conflict with standing rules or with the Constitution and By-Laws.

Chapter VIII: Amendments

These By-Laws may be amended by a three-fourths vote of the Members present (quorum necessary) at any meeting provided the proposed amendment had been presented in writing at the previous meeting, or if copies of the proposed amendment had been sent to all Members at least thirty (30) days prior to the meeting. Any amendment may be

adopted at any meeting by a unanimous vote of the Members present
(quorum present).

Amended this first day of August, 1999, by unanimous vote of the active
and voting Members of the North Carolina Society of Periodontists present.

Amended this nineteenth day of February, 2006, by unanimous vote of the
active and voting Members of the North Carolina Society of Periodontists
present.

Signed _____
Chairman, Constitution and By-Laws Committee

Signed _____
President, NCSP

Signed _____
Secretary, NCSP

Signed _____
Treasurer, NCSP